



BERKS COUNTY CHAPTER #179
 P. O. Box 55
 Temple, PA 19560
www.berkspa.shrm.org
berkschapter179@gmail.com



BOARD OF DIRECTORS MEETING AGENDA
October 21, 2025 - Virtual
7:30am – 9:30am

Invitees: Beth Shartle, Alyssa Gombach, Cherie Terrey, Michael Holcombe, Kathy Dale, Bob Ames, Debbie Ramsey, Krista Pauley, Susan Kelly, Denise Lee, Wendy Button, Nic Thomas, Benjamin Lewis, Tamara DeLoretta, Alex Goodman, Susanna Fultz, Kevin Moore

Present: Cherie Terrey, Wendy Button, Ben Lewis, Nic Thomas, Michael Holcombe, Denise Lee, Kathy Dale, Alex Goodman, Krista Pauley, Beth Shartle, Alyssa Gombach, Sue Fultz, Bob Ames

1. **Call to order (Cherie) – *meeting called to order at 7:33am***
2. **Approval of Treasurer’s Reports**

SEPTEMBER 2025 BERKS SHRM TREASURY REPORT

<u>Treasurer's Report</u>	SEPTEMBER	
	Board Meeting	
	<u>September 2025</u>	<u>September 2024</u>
Opening Balance	\$ 14,403.27	\$ 15,379.76
Income	\$ 1,390.33	\$ 2,763.33
Expenses	\$ 2,399.51	\$ 3,904.81
Current Balance	\$ 13,394.09	\$ 14,238.28
<i>Opening and closing balance includes D&I Funds</i>	\$ 5,330.68	\$ 5,330.68

Kathy noted that attendance has been down recently compared to previous years, but that we are still OK financially. Motion was made and seconded to approve the treasurer's report. Motion passed unanimously.

3. **Approval of Minutes:**
 - a. September 9, 2025 General Meeting – *motion made by Michael to approve, 2nd by Denise – motion passed*





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- b. September 16, 2025 BOD Meeting – *motion made by Kathy to approve, 2nd by Alyssa, motion passed.*

4. Review of Speaker Critique Summary

- a. September 23, 2025 - “Sextortion and Human Trafficking Awareness” presented by Jeffrey Reichart from Governor Mifflin School District

BERKS COUNTY CHAPTER #179 - PRESENTATION CRITIQUE				
Date:	9/23/2025			
Topic:	Sextortion & Human Trafficking Awareness			
Program Speakers:	Jeffrey Reichart, Governor Mifflin School District			
CHECK ONE	<input checked="" type="checkbox"/> 6	<input type="checkbox"/> Member	<input type="checkbox"/> 0	<input type="checkbox"/> Guest
PROGRAM CONTENT				
<i>Please let us know if today's presentation did or did not meet your expectations.</i>				
		<i>Did Meet</i>	<i>Exceeded</i>	<i>Did Not Meet</i> <i>Comment/Reason</i>
Today's program topic was of interest to me.	5	1	0	I had issues getting into the meeting and missed the beginning of the presentation. These SHRM meetings are the only TEAMS meetings I have this issue with.
Today's program topic met my professional needs.	6	0	0	
Today's presenter was focused, held my interest, and had a good command of his/her material.	6	0	0	
Comments				
Suggested Future Speaker/topic(s)				

- b. October 14, 2025 - “Group Retirement Best Practices: What You Can Do Now to Make Your Plan Better Today” presented by Alex Langan from Langan Financial Group.

Room was chilly, had some mic issues. Many of the same issues we regularly hear. Discussion – we can't make everyone happy with the room temperature. As for the batteries, that is the responsibility of the Country Club – another reason to get our own system!

BERKS COUNTY CHAPTER #179 - PRESENTATION CRITIQUE				
Date:	10/14/2025			
Topic:	Group Retirement Best Practices: What You Can Do Now To Make Your Plan Better Today			
Program Speakers:	Alex Langan			
CHECK ONE	<input checked="" type="checkbox"/> 22	<input type="checkbox"/> Member	<input type="checkbox"/> 0	<input type="checkbox"/> Guest
PROGRAM CONTENT				
<i>Please let us know if today's presentation did or did not meet your expectations.</i>				
		<i>Did Meet</i>	<i>Exceeded</i>	<i>Did Not Meet</i> <i>Comment/Reason</i>
Today's program topic was of interest to me.	18	4		Appreciated learning about plans and roles; Great details; Very informative
Today's program topic met my professional needs.	16	5	1	Don't currently have a 401k plan



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5. Committees and Chair Reports:

- a. Administrator – Website (Wendy Button)
- b. BCTV (Benjamin Lewis) – *booked through December, looking at programming going forward.*
- c. Certification – Study Group (Bob Ames) – *Philly SHRM Members-Only briefings will give .5 credits for recertification.*
- d. Chapter of the Year (Susan Kelly) – *no report*
- e. Compliance (Susan Kelly) – *no report*
- f. DEI (Diversity, Equity & Inclusion) (Denise Lee) – *not sure what direction to go in our current climate. Michael noted that the message from SHRM is unclear, but maybe VBLM will shed some new insight. Denise knows what the committee would like to do but are taking a wait and see approach.*
- g. Engagement Committee/Marketing (Nic Thomas) – *2 new members joined in the past month. Spoke to Heidi on the committee regarding being in the back to engage with new people as they walk in. Will do more engagement going forward. BCTV – do we ever post videos or links on LinkedIn? Would be a good idea. Ben said that we can – he posts it on his LinkedIn page and Wendy posts on our chapter page. There are probably 10 years archived on YouTube that we have access to. Nic said it could be good to show things like evolution of HR etc. He will get with Ben.*
- h. Historian (Benjamin Lewis) – *no report*
- i. Membership (Nic Thomas) – *see #8 above*
- j. Legislative (Susanna Fultz & Kevin Moore) – *No specific update but will add disclaimer onto handouts going forward.*
- k. A-Team (Alex Goodman) – *A-Team met – moving forward with Alex Roche from chamber to utilize connections. Meeting with him early November and moving forward from their. Could maybe transition to BCTV topics as well.*
- l. Programming / Speaker Contact (Krista Pauley) – *looking pretty good – only Feb 10th is still open. Sent requests out but nothing yet. Cherie spoke about possibility of needing to pay for speakers down the road, several members noted that sponsorship for speakers may be an option as well. Krista said that if attendance is going down, maybe it's not the right time to put money out, while Cherie stated that paid speakers may encourage people to come. We will need to discuss further down the road. It is more difficult to get speakers for virtual sessions than in-person.*
- m. Sponsorship / Business Networking (Tamara DeLoretta) – *no report*





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n. Olivet Boys and Girls Club - PAL Dinner or RHS Initiatives (Debbie Ramsey) – *no report*

o. SHRM Foundation (*chairperson needed*) – *no report*

6. Old Business

- a. Update on Chapter By-Laws review (Alyssa) – *nothing new to report*
- b. Credit Card Processing Company Review (Michael) – *nothing new to report*
- c. Liability insurance policy review (Cherie & Nic) – *nothing new to report*

\$500,000 liability limit = \$872/year premium

SHRM Affiliate Standards Program Requirements: Dual Membership Requirements (President, Membership Director, Certification Director), basic Directors & Officers (~\$840 annually), Errors & Omissions (~\$750 annually), and Cyber Liability (~\$500-\$2,000 annually) insurance, completion of regular financial audits (every 3-5 years)

- d. Wireless microphone (Bob) – *nothing new to report*
- e. Meeting Sponsorship Update (Wendy) *nothing new to report*
- f. Berks SHRM website hosting- DMR and co-branding requirement (Cherie) *this has been an ongoing discussion. We need to earn more about how this affects our current members who do not wish to be National Members. Cherie will reach out to Theresa and to SHRM national to see if she can arrange a meeting with members of the Board to review what is involved for us so we can make an educated decision by the end of the year. This also affects our website hosting. If we don't go the route of DMR, we need to get a new web hosting service. Cherie is looking for recommendations for hosts as we look into this. We will meet and discuss and hopefully bring this back to the next board meeting.*

7. New Business:

- a. Membership Dues amount for 2026 (Cherie) – *Amount of dues for 2026? DMR program? We will need to see what happens with DMR until we can speak more about dues.*

8. Future Berks, PA and National SHRM meetings/dates:

* State Council meetings available to Executive Board, District Directors, Chapter Presidents and Core Leaders

* VLBM invitees: Chapter President & President-Elect invited . SHRM National covers cost of hotels, meals, and transportation between hotel/airport.

- a. November 11, 2025 – General Meeting (Berkshire Country Club) – 7:30 a.m. to 9:00 a.m. – “Social Media & Work: Viability and Liability” presented by Jonathan Segal from Duane Morris Institute.
- b. November 20-23, 2025 – Volunteer Leaders Business Meeting (VLBM) – Cancun, Mexico





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- c. November 25, 2025 - “Building a Coaching Culture: Empowering Leaders, Transforming Organizations” presented by Melinda Haas from SHV Partners.
- d. February 2026 – Q1 PA SHRM State Council Meeting – Virtual – 9:00am – 11:00am
- e. May 2026 – Q2 PA SHRM State Council Meeting - TBD - 1:00 pm – 5:00 pm
- f. May 2026 – PA SHRM Legal & Legislative Conference – TBD
- g. June 16–19, 2026 – SHRM Annual Conference - Orland, FL or virtual

9. Deadlines

- a. November 15, 2025 – Re-Certification Provider Reaffirmation Due (Chris)
- b. December 1, 2025 – CLIF report (Wendy)
- c. December 31, 2025 – SHRM Foundation annual donation (Treasurer)
- d. January 31, 2026 – Deadline to issue 1099 (Treasurer to work with RKL)
- e. January 31, 2026 – SHAPE (“SHRM Affiliate Standards Program”) report (VP)
- f. March 15, 2026 – EXCEL Award (VP)
- g. April 15, 2026 – Annual Statement – PA Dept. of State – Bureau of Corporations and Charitable Organizations – 990-N (e-postcard) to the IRS (Susan)
- h. August 1, 2026 – Chapter of the Year (COTY) (Susan)
- i. September 1, 2026 - Pinnacle Award Application

10. Next Board Meeting – November 18, 2025 – 7:30am - 9:00am via Teams

11. Motion to adjourn – *Michael made a motion to adjourn, Alyssa2nd – meeting adjourned at 8:57am*

